

MOKATE

— *A Family Business* —

SUSTAINABLE PURCHASING POLICY



1.



GENERAL PROVISIONS

Purchasing is among the strategic business areas of our organisation. Taking a responsible and sustainable approach to this area directly contributes to achieving the adopted Sustainable Development targets and thus also the targets set out by the United Nations in Agenda 2030.

This policy will be implemented across the MOKATE Group Companies.

The MOKATE Group Companies are as follows:

- MOKATE S.A.
- MOKATE Sp. z o.o.
- FPUH MOKATE Sp. z o.o.
- Global Coffee Group Sp. z o.o.
- MOKATE Czech s.r.o.
- MOKATE Slovakia s.r.o.
- MOKATE Hungary International Kft.
- MOKATE UK Ltd.
- Kubara Sp. z o.o.

Our objective is to ensure that our environmental, social and governance impacts are managed in a sustainable way at the level of our Group and its supply chain.

The policy will keep Suppliers informed about the following:

1. The ambition and ongoing approach of the MOKATE Group Companies in addressing these impacts.
2. The commitments undertaken by the MOKATE Group Companies in connection with their impacts.
3. The expectations and requirements that the MOKATE Group Companies have of their Suppliers in relation to managing these impacts.

This policy defines the commitment of the MOKATE Group Companies to the objectives described and will be updated on a regular basis.

POLICY OBJECTIVES

The policy aims to communicate the principles and standards of good environmental, ethical and social practice to our Partners and Suppliers. The adopted Sustainable Purchasing Policy allows the MOKATE Group Companies to pursue their business objectives in a responsible manner and in line with the applicable national and international laws (OECD Guidelines) and the internal policies and procedures of the MOKATE Group Companies (MOKATE Group Anti-Corruption Policy, MOKATE Employee Code of Conduct and Code of Ethics, Internal Reporting and Follow-up Procedure).

OUR COMMITMENTS

Acting in line with the tenets of Sustainability, we are committed to the following objectives in our partnership with Suppliers in the area of purchasing raw materials, packaging, technical purchases, transport services and all other goods and services.

ENVIRONMENTAL

We are focused on minimising the impact of our business activities on the surrounding environment through measures designed to preserve natural resources, reduce greenhouse gas emissions, manage waste and use water in a sustainable manner.

SOCIAL

As part of its Social Pillar, the MOKATE Group undertakes wide-ranging activities with a view to improving working conditions, enhancing equality and inclusion and developing employee competences, thus helping to build a positive and sustainable working environment and partnership with the local community.

GOVERNANCE

The Governance Pillar represents the foundation for the MOKATE Group, defining its structure, processes and values. It constitutes the core that shapes the way the organisation operates, its culture and its internal and external relationships. The MOKATE Group undertakes activities in the following areas:

- Supplier relationship management through the implementation of the Sustainable Purchasing Policy, to ensure adherence to environmental, social and governance standards, and covering 100% of Suppliers by 2030,
- incorporating ESG risks into the existing risk management system,
- strengthening the transparency of activities and their compliance with regulations,
- preventing corruption.

OUR EXPECTATIONS TOWARDS SUPPLIERS

We rely on our Suppliers to support us in meeting the commitments we have made. Most Suppliers will be familiar with the standards expected under this policy. In this context, they are required to sign a statement that they have read this policy. The statement forms Appendix No. 1 and forms an integral part of the Sustainable Purchasing Policy. We expect each Supplier to use the best available solutions to support environmental activities.

The MOKATE Group Companies reserve the right to receive information from selected

Suppliers on ESG topics in accordance with relevant legislation and in response to requests from MOKATE Group's Customers.

We expect our Suppliers to exercise due diligence with a view to minimising negative environmental impacts, in particular with regard to their carbon footprint and the sourcing of raw materials from deforestation-free areas.

In accordance with the CSRD and the European Sustainable Reporting Standards, Suppliers will inform the MOKATE Group Companies about the following:

- their carbon footprint values in Scope 1, Scope 2 and Scope 3,
- the carbon footprint value of the product they supply (where available),
- the adopted/updated decarbonisation strategy, the decarbonisation targets with a timeline for their implementation and achievement and the means of monitoring.

The above information will be sent to esgmokate@mokate.com.pl

2.



SCOPE OF APPLICATION

This policy covers all purchasing areas of the MOKATE Group Companies. Direct purchases (relating to purchases of raw materials and packaging) and indirect purchases (relating to products and services required to run our internal operations). The specific measures and criteria applied for improving sustainability performance may vary depending on the type of purchase.

We expect our Suppliers to align with our practices, or at least to seek to recognise the principles and standards outlined in the Sustainable Purchasing Policy to the fullest extent possible, considering the specific conditions in each country, with due regard to the different realities, capacities and levels of development of each country.

REPORTING BREACHES

Staff of the MOKATE Group Companies and Suppliers are required to comply with the principles set out in this document. Any observed breaches of these rules should be reported immediately to:

esgmokate@mokate.com.pl

MOKATE Group companies are Committed to maintaining the confidentiality of the details of each person who makes a report and of the person to whom the report relates. Suppliers are required to retain documentation and information related to any reported breaches. The MOKATE Group Companies reserve the right to inspect and verify the documentation.



3.

MONITORING AND CORRECTIVE ACTIONS

The MOKATE Group Companies undertake to train their staff in the Sustainable Purchasing Policy and encourage their Suppliers to distribute it among their Staff and Suppliers.

Information regarding the above issues will be provided via:

- special questionnaires/surveys,
- e-mail at esgmokate@mokate.com.pl.

We reserve the right for the staff of the MOKATE Group Companies and/or third parties to conduct, upon reasonable notice, audits regarding the matters covered by this policy, which may be in the form of visits or documentation, including through online meetings or electronic exchanges.

Should there be any inconsistencies with the aforementioned provisions, the MOKATE Group Companies shall do the following to clarify them:

- expect their Suppliers to prepare and then implement a Corrective Action Plan,
- carry out checks on documentation and/or further audits with a view to ascertaining that the aforementioned corrective action plans have been effectively implemented, after due notification.

In justified cases where the Supplier is in breach of this policy, the MOKATE Group Companies reserve the right to suspend and/or terminate any relationship as a precautionary measure.

Below you will find some useful links to consult the documents referred to in this document:

- <https://mokate.com/polityka-antykorupcyjna-spolek-grupy-mokate/>
- **ESG strategy**
- **Appendix No. 1 – statement template**

STATEMENT

on having read the MOKATE Group Sustainable Purchasing Policy

(Supplier name)

(full name of the authorised representative of the Supplier)

(title)

I state that I have read the MOKATE Group Sustainable Purchasing Policy and that I undertake, on behalf of the Supplier, to comply with it.

Place and date

(signature of the person making the statement)

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